



Eastbrook Primary School SEN Policy

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Issued by: Clare Newman (Primary SENCO)

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1. Aims

Our SEN policy aims to:

- Set out how our school will support and make provision for pupils with special educational needs (SEN)
- Explain the roles and responsibilities of everyone involved in providing for pupils with SEN

Inclusive education is at the heart of an inclusive society, and works to ensure that all teaching and learning opportunities provide for a diversity of need. Eastbrook School values difference and strives to create an environment which is enriching and beneficial to all. Inclusivity is a fundamental component of development at Eastbrook School.

2. Legislation and guidance

This policy is based on the statutory [Special Educational Needs and Disability \(SEND\) Code of Practice](#) and the following legislation:

- [Part 3 of the Children and Families Act 2014](#), which sets out schools' responsibilities for pupils with SEN and disabilities
- [The Special Educational Needs and Disability Regulations 2014](#), which set out schools' responsibilities for Education, Health and Care (EHC) plans, SEN co-ordinators (SENCOs) and the SEN information report

3. Definitions

A pupil has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for them.

They have a learning difficulty or disability if they have:

- A significantly greater difficulty in learning than the majority of the others of the same age, or
- A disability which prevents or hinders them from making use of facilities of a kind generally provided for others of the same age in mainstream schools

Special educational provision is educational or training provision that is additional to, or different from, that made generally for other children or young people of the same age by mainstream schools.

4. Roles and responsibilities

4.1 The SENCO

The SENCO is Mrs Clare Newman. She can be contacted via the School Office 020 3780 3609.

They will:

- Work with the headteacher and SEN governor to determine the strategic development of the SEN policy and provision in the school
- Ensure that the SEND Code of Practice is adhered to at Eastbrook Primary School
- Have day-to-day responsibility for the operation of this SEN policy and the co-ordination of specific provision made to support individual pupils with SEN, including those who have EHC plans
- Provide professional guidance to colleagues and work with staff, parents, and other agencies to ensure that pupils with SEN receive appropriate support and high-quality teaching
- Advise on the graduated approach to providing SEN support
- Advise on the deployment of the school's delegated budget and other resources to meet pupils' needs effectively
- Report termly to the Governing Body
- Be the point of contact for external agencies, especially the local authority and its support services
- Liaise with potential next providers of education to ensure that the school meets its responsibilities under the Equality Act 2010 with regard to reasonable adjustments and access arrangements
- Ensure the school keeps the records of all pupils with SEN up to date

4.2 The SEN governor

The SEN governor will:

- Help to raise awareness of SEN issues at governing board meetings
- Monitor the quality and effectiveness of SEN and disability provision within the school and update the governing board on this
- Work with the headteacher and SENCO to determine the strategic development of the SEN policy and provision in the school

4.3 The headteacher

The headteacher will:

- Work with the SENCO and SEN governor to determine the strategic development of the SEN policy and provision within the school
- Have overall responsibility for the provision and progress of learners with SEN and/or a disability

4.4 Class teachers

Each class teacher is responsible for:

- The progress and development of every pupil in their class
- Working closely with any teaching assistants or specialist staff to plan and assess the impact of support and interventions and how they can be linked to classroom teaching
- The implementation of programmes/strategies recommended by outside agencies e.g. Health, Educational Psychology Service.
- Working with the SENCO to review each pupil's progress and development and decide on any changes to provision
- Ensuring they follow this SEN policy

5. SEN information

5.1 The kinds of SEN that are provided for

Our school currently provides additional and/or different provision for a range of needs, including:

- Communication and interaction, for example, autistic spectrum disorder, Asperger's Syndrome, speech and language difficulties
- Cognition and learning, for example, dyspraxia
- Social, emotional and mental health difficulties, for example, attention deficit hyperactivity disorder (ADHD)
- Sensory and/or physical needs, for example, processing difficulties, epilepsy

Some children may have more than one need.

5.2 Identifying pupils with SEN and assessing their needs

We will assess each pupil's current skills and levels of attainment on entry, which will build on previous settings and Key Stages, where appropriate. Class teachers will make regular assessments of progress for all pupils and identify those whose progress:

- Is significantly slower than that of their peers starting from the same baseline
- Fails to match or better the child's previous rate of progress
- Fails to close the attainment gap between the child and their peers

- Widens the attainment gap

This may include progress in areas other than attainment, for example, social needs.

Slow progress and low attainment will not automatically mean a pupil is recorded as having SEN.

When deciding whether special educational provision is required, we will start with the desired outcomes, including the expected progress and attainment, and the views and the wishes of the pupil and their parents. We will use this to determine the support that is needed and whether we can provide it by adapting our Quality First Teaching, or whether something different or additional is needed.

5.3 Consulting and involving pupils and parents

We will have an early discussion with the pupil and their parents when identifying whether they need special educational provision. These conversations will make sure that:

- Everyone develops a good understanding of the pupil's areas of strength and difficulty
- We take into account the parents' concerns
- Everyone understands the agreed outcomes sought for the child
- Everyone is clear on what the next steps are

Notes of these early discussions will be added to the pupil's record.

Following these discussions, parents will know if their child will receive SEN support. A copy of the child's Individual Education Plan (IEP) will be shared with them. The IEP includes ideas on how parents can support their child at home.

5.4 Assessing and reviewing pupils' progress towards outcomes

We will follow the graduated approach and the four-part cycle of **assess, plan, do, review**.

The class or subject teacher will work with the SENCO to carry out a clear analysis of the pupil's needs. This will draw on:

- The teacher's assessment and experience of the pupil
- Their previous progress and attainment or behaviour
- Other teachers' assessments, where relevant
- The individual's development in comparison to their peers and national data
- The views and experience of parents
- The pupil's own views
- Advice from external support services, if relevant

The assessment will be reviewed regularly.

All teachers and support staff who work with the pupil will be made aware of their needs, the outcomes sought, the support provided, and any teaching strategies or approaches that are required. We will regularly review the effectiveness of the support and interventions and their impact on the pupil's progress.

5.5 Supporting pupils moving between phases and preparing for adulthood

We will share information with the school, college, or other setting the pupil is moving to. We will agree with parents and pupils which information will be shared as part of this.

Year 6 pupils will be supported to attend their new school for Transition events, designed to support their needs in the best way.

5.6 Our approach to teaching pupils with SEN

Teachers are responsible and accountable for the progress and development of all the pupils in their class.

Quality First Teaching is our first step in responding to pupils who have SEN. This will be differentiated to meet the needs of individual pupils.

We may also provide interventions including, but not only :

- Toe by Toe
- Chatty Children
- Communication Keys
- Read Write Inc Fresh Start
- Attention Autism
- Thrive

5.7 Adaptations to the curriculum and learning environment

We make the following adaptations to ensure all pupils' needs are met:

- Differentiating our curriculum to ensure all pupils are able to access it, for example, by grouping, 1:1 work, teaching style, content of the lesson, etc.
- Adapting our resources and staffing
- Using recommended aids, such as laptops, coloured overlays, visual timetables, larger font, etc.
- Differentiating our teaching, for example, giving longer processing times, pre-teaching of key vocabulary, reading instructions aloud, etc.

5.8 Additional support for learning

Some of our teaching assistants are trained to deliver interventions as identified above.

Teaching assistants will support pupils on a 1:1 basis if such support is indicated in their Educational Health Care Plan (EHCP).

Teaching assistants will support pupils in small groups as directed by the Class Teacher.

We work with the following agencies to provide support for pupils with SEN:

- Occupational Therapy
- Speech and Language Therapy
- Educational Psychology Service
- School Inclusion Service

5.9 Expertise and training of staff

Our SENCO is an experienced qualified teacher who has worked as a Primary Class Teacher as well as in the SENCO role.

They are allocated 3 days a week to manage SEN provision.

In the last academic year, support staff have been trained in interventions such as Thrive, Team Teach, Autism Awareness, Toe by Toe, Read Write Inc.

5.10 Securing equipment and facilities

In the first instance the School's Notional Budget is used. The school is able to make a Top- Up application for funding to the London Borough of Barking and Dagenham if additional funding is required for specialist equipment indicated by a specialist service, e.g. Occupational Therapy. The school will take advice from the service as to the most appropriate suppliers.

5.11 Evaluating the effectiveness of SEN provision

We evaluate the effectiveness of provision for pupils with SEN by:

- Reviewing pupils' individual progress towards their IEP targets each term
- Reviewing the impact of interventions
- Using Parent questionnaires
- Monitoring by the SENCO
- Keeping a provision map
- Holding Annual Reviews for pupils with EHC plans

5.12 Enabling pupils with SEN to engage in all activities available

All of our extra-curricular activities and school visits are available to all our pupils, including our before-and after-school clubs.

All pupils are encouraged to go on any residential trips open to their year group.

All pupils are encouraged to take part in sports day/school plays/special workshops.

No pupil is excluded from taking part in these activities because of their SEN or disability. How we support pupils with disabilities is set out in the School's Accessibility Plan.

5.13 Support for improving emotional and social development

We provide support for pupils to improve their emotional and social development in the following ways:

- Pupils with SEN are encouraged to be part of the school council
- Pupils with SEN are also encouraged to be part of after school clubs to promote teamwork/building friendships
- Thrive profiling is used to identify pupils who have a particular area of need
- The pupils with social and emotional needs are supported through Thrive activities
- Behaviour Support Plans are drawn up for children who need specific support, in consultation with their parents

We have a zero tolerance approach to bullying as well as robust safeguarding procedures. Share boxes, focus weeks and assemblies are used to regularly address issues.

5.14 Working with other agencies

We involve other bodies, including health and social care bodies, local authority support services and voluntary sector organisations, in order to help meet the needs of pupils with SEN and to support their families. Referrals to outside agencies are made in consultation with parents.

5.15 Complaints about SEN provision

Complaints about SEN provision in our school should be made to the SENCO or Head Teacher in the first instance. If the issue cannot be resolved, a formal complaint can be submitted to the Chair of Governors, as per the school's Complaints Policy.

The parents of pupils with disabilities have the right to make disability discrimination claims to the first-tier SEND tribunal if they believe that our school has discriminated against their children. They can make a claim about alleged discrimination regarding:

- Exclusions
- Provision of education and associated services
- Making reasonable adjustments, including the provision of auxiliary aids and services

5.16 Contact details of support services for parents of pupils with SEN

Parents/carers of students with Autism or social communication disability are encouraged to

make contact with the Sycamore Trust.

Parenting courses can be made available via local Children's Centres.

The School Nurse runs a regular drop-in session for parents at the Primary School.

The Educational Psychology Service can provide support & advice for parents of children with SEND.

External Agency	Name of school contact	Contact details
Education Health & Care Plans (EHCP)	Sam Fireson	LBBD 2 nd Floor Town Hall, Barking IG11 7LU 020 8227 2438
Educational Psychology Service	Dr. Justin O'Hanlon	LBBD 2 nd Floor Town Hall, Barking IG11 7LU 020 8270 6900
Speech & Language Therapy Service	Ifeoluwa Lawal	Child & Family Centre, Axe St. Barking IG11 7LZ 0300 300 1819
Community Paediatrician	N/A	Child & Family Centre, Axe St. Barking IG11 7LZ 020 8522 9660
School Nurse	Maureen Ryan	Julia Engwell Health Centre, Woodward Rd RM9 4SR 0300 300 1875

5.17 Contact details for raising concerns

Mr Evan Hollows – Primary Head Teacher

Mrs Clare Newman – Primary SENCO

Contactable via the School Office 020 3780 3609

5.18 The local authority local offer

Our contribution to the local offer is on the School website: www.eastbrookschoo.org

Our local authority's local offer is published here: lbbd.gov.uk/local-offer

6. Monitoring arrangements

This policy will be reviewed by the Primary SENCO **every year**. It will also be updated if any changes to the information are made during the year.

It will be approved by the governing board.

7. Links with other policies and documents

This policy links to our policies -

- [Accessibility Plan](#)
- [Behaviour Policy](#)
- [Supporting Pupils with Medical Needs Policy](#)