



Aug 24th 2020

Dear Parent/ Carer and Eastbrook Students

Re: Arrangements for reopening in September – reminders and updates

I hope you are all healthy and well, and have had an enjoyable summer break. I wrote to you all in July about some of the plans and arrangements that will be in place in September to ensure that we make a safe and productive return to school. The contents of that letter still apply and if you need to refer to it you can find it by following the link below

<https://www.eastbrookschoo.org/secondary/wp-content/uploads/sites/3/2020/07/September-Reopening-Arrangements-July-20.pdf>

However, I thought it might be useful to reiterate some of the main points about the expectations and procedures that will be in place from the start of term and notify you of some additional arrangements that we have put in place to minimise risk and keep everyone safe.

You can also review our arrangements in more detail in our Risk Assessment by following the link below.

Return dates and Times

Year Group	Date of return	Start Time	Student Dismissal
Year 7	Monday 7 th September	8.30	3.15
Year 8	Tuesday 8 th September	8.45	3.30
Year 9	Tuesday 8 th September	8.45	3.35
Year 10	Wednesday 9 th September	9.00	3.45
Year 11	Wednesday 9 th September	9.00	4.30 (3.45 on Friday)
Year 12	Monday 7 th September	9.15	3.35
Year 13	Monday 7 th September	9.15	3.35

Attendance to school

All students are expected to return to school from the start of term. Please note that procedures as outlined in our attendance policy will be implemented if that is not the case. However, if your child displays Covid symptoms they should not attend school and you should arrange for them to be tested ASAP. The school must be updated on the outcome of any test ASAP.

Punctuality

It is essential that students are punctual to school. This will prevent them coming into contact with students from other year groups

Uniform

Note that all students must be in full school uniform at all times. Please see our uniform list for details. Students who do not comply will be sent home to change.

Social Distancing

Students must maintain a two metre distance from all staff and students from other bubbles. Distancing is advised where possible within bubbles but is not considered essential.

Equipment

Although they will be provided with the basics, students may bring in additional equipment they might need but it must be for personal use and not shared with others. It is essential that all students come to school with an appropriate school bag each day.

Travelling to and from school

Students are strongly encouraged to walk or cycle to school and we would advise that public transport should only be used as a last resort.

If parents drive their children to school, please note that they must be dropped off outside the premises – parents must not drive into the school car park

Only our Year 7 students will be allowed to use the two bus stops immediately outside the school. All other students must leave the area in front of the school immediately when they are dismissed from school. There must be no 'hanging around' by the school gates as this will bring students into contact with those from other year groups. For the same reasons, students must not use the shops or fast food outlets in Dagenham Road after school. We will put sanctions in place for any students who do not comply with this.

Lunchtimes

There will only be one lunch sitting each day for each year group. Students are welcome to bring a packed lunch or additional food to eat at break time but it must be in line with what I previously stated and have summarised below about snacks.

Sweets, crisps, sugary drinks, etc. will not be allowed on the school site. If found they will be taken from the student and disposed of.

Parental Contact

Parents should avoid coming onto the school site without prior invitation from the school. If there is something you need to discuss, please ring in the first instance and if the matter cannot be resolved by phone other arrangements will be put in place.

As stated, much of what I have talked about above was mentioned in my previous letter. However, I am sure you agree that what I have outlined is extremely important for the safe return of the school community and therefore I think it is worth reemphasising. I hope you have found it a useful reminder and my thanks to you all for your ongoing support.

Yours sincerely



Mr Frith

Headteacher – Secondary