



Eastbrook Primary School

Wednesday 9th December 2020

Dear Parents and Carers,

Following Government guidance which was released yesterday afternoon, the **school will be closed** for an INSET day **on Friday 18th December**.

Schools have been asked to close to pupils to ensure we have a six-day window whereby we can support with contact tracing if we receive notification of a positive test result from either staff or pupils.

This will ensure that parents can be contacted by us if they are affected by a potential positive result and they can be advised accordingly by Public Health England.

This does mean that **all parents must continue to contact the school via the office email address** (primaryoffice@eastbrookschoo.org) from Friday 18th December if your child receives a positive test result.

It is vital the school is informed so we can advise other families accordingly and can inform any other children or staff members who may be impacted directly.

The office email address will be accessed by a member of staff at all times, therefore we will receive any notifications and act accordingly.

School will close at the usual time on Thursday 17th December.

The first day of term for pupils will be on Monday 4th January 2021.

We understand that this may be short notice for some families, however I hope you appreciate that we are having to act on Government advice which was only released yesterday.

If you have any questions, please do not hesitate to contact the school office.

Regards,

Evan Hollows
Headteacher

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